Sunshine Reform Task Force Work Plan
Categories & Relevant City Policies

Categories	Existing City Policies
Section 2. Public Meeting	
2.2 Definition of Policy Body	[Resolution 73321](): Council Rules of Conduct of Meetings
2.3 Passive Meetings	
2.4 Meetings to be Open and Public: Application of Brown Act	
2.5 Conduct of Business; Time and Place for Meetings	
2.6 Agenda Requirements; Regular Meetings	
2.7 Notice Requirements	
2.8 Special Meetings	
2.9 Barriers to Attendance Prohibited	
2.10 Recording and Photography	
2.11 Public Testimony	
2.12 Minutes	
2.13 Public Comment by Members of Policy Bodies	
2.14 Conflict Disclosures	
Section 3. Closed Sessions	
3.1 Agenda Disclosures: Closed Sessions	
3.2 Additional Requirements for Closed Sessions	
3.3 Closed Sessions: Permitted Topics	
3.4 Statement of Reasons for Closed Sessions	
3.5 Disclosure of Closed Session Discussions and Actions	
Section 4. Public Information and Outreach	
Non exempt public information	[Council Policy 6-30](): Public Outreach for Land Use/Dev. Proposals
Public review file	[City Policy 6.1.3](): Media Policy
City's website –access	[Resolution 68663](): City Policies for Government Access Channel
Posting	[City's E-Gov Policy]()
Section 5. Public Records	
California Public Records Act	[Resolution No. 71946:]() Public Records Policy & Protocol
Public access	[City Policy 6.1.1:]() Public Records Policy & Protocol
Role of Departmental Records Custodian	[Council Policy 0-19:]() Preservation of Historical Records
Immediacy of response	
Law enforcement info	
Litigation	City's Schedule of Fees
Contract, bids & proposals	[Resolution No. 68648]() Retention of Public Records
Duplication Costs	Departmental Record Retention Schedules

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Section 6. Technology	
Section 7. Enforcement	SJMC Title 12: Ethics (enforcement provisions)

Section 8. Ethics and Conduct	SJMC Title 12: Ethics
	    ■ Chapter 12.06 Municipal Campaign and Office Holder Contributions
	    ■ Chapter 12.08 Prohibition of Gifts
	    ■ Chapter 12.12 Municipal Lobbying
	    ■ Chapter 12.14 Concurrent Employment of City Council Members or City or Agency Employees
	    ■ Chapter 12.15 Prospective Employment
	    ■ Chapter 12.16 Disclosure of Fundraising Solicitations
	Council Policy 0-28: Council Conduct
	Council Policy 0-32: Disclosure/Sharing of Material Facts
	City Policy 1.2.1: Code of Ethics
	City Policy 1.2.2: Gift Policy
	City Policy 1.2.3: Outside Employment
	City Policy Manual Chapter 1.1 Nepotism, Transgender, Discrimination/harassment and Non-retaliation policies